

FORMALITIES LETTER



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UNITED STATES DEPARTMENT OF COMMERCE
Patent and Trademark OfficeAddress: COMMISSIONER OF PATENT AND TRADEMARKS
Washington, D.C. 20231

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/548,862	04/13/2000	Paul Andrew Cronk	102055-0008P1

John F McKenna
Cesari and McKenna
30 Rowes Wharf
Boston, MA 02110

Date Mailed: 06/23/2000

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- Small Entity Statement is missing.
- **The balance due by applicant is \$ 475.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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PATENTS

Sector 1

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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In Re The Application of:
Paul Andrew Cronk

Serial No.: 09/548,862

Filed: April 13, 2000

For: ADJUSTABLE REFLECTOR DE-
VICE

Examiner: Not yet assigned

Art Unit: Not yet assigned

Cesari and McKenna, LLP
88 Black Falcon Avenue
Boston, MA 02210
August 22, 2000

EXPRESS-MAIL DEPOSIT

“Express Mail” Mailing-Label Number: EL705596805US

The following papers are being deposited with the United States Postal Service
“Express Mail Post Office to Addressee” service pursuant to 37 C.F.R. §1.10:

X Declaration and Power of Attorney
X Small Entity Statement
X Response to Notice to File Missing
Parts

X Check in the amount of \$65.00
X Notice to File Missing Parts

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Please charge any additional fee occasioned by this paper to our Deposit Account

No. 03-1237.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'John F. McKenna', is written over a horizontal line.

John F. McKenna
Reg. No. 20,912
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